Checklist for Indiana Online License Application

INITIAL LICENSURE

Complete a state-approved teacher preparation program.

Fax (812-535-5144) or email an attachment to Izzy Lindner (ilindner@smwc.edu), Licensing Advisor, the following:

• Verification for Basic Competency Requirements for Formal Admission to SMWC

Education Department (one of the following):

One of the following:

- ACT (Math, Reading, Grammar, Science) Composite Score = 24 OR
- SAT (Critical Reading + Math) Score = 1100 OR
- GRE (Verbal + Quantitative) Score = 1100 (prior to 8/1/11) OR
- GRE (Verbal + Quantitative) Score = 310 (after 8/1/11)
- Master's Degree from an accredited institution
- Indiana CORE Academic Skills Assessment (CASA)
    - Reading (MCQ – multiple choice question): cut score 20
    - Mathematics (MCQ): cut score 19
    - Writing (MCQ): cut score 20
    - Writing (CRI – constructed response item): cut score 5
- Praxis I: Reading (176), Writing (172) Math (175) OR
- Praxis I (Reading, Writing, Math) Composite Score = 527

• Verification of passing Praxis II score(s)

• Verification that you have completed CPR/Heimlich/AED Certification

Applicants for their first educator license or permit (substitute permits and educational interpreter permits are exempt) must have valid certification in CPR/Heimlich and use of an AED (Automated External Defibrillator). Most approved CPR/Heimlich classes already include AED training. Information on this certification can be found at: www.doe.in.gov/educatorlicensing/cpr.html

As of July 1, 2012, applicants will have to meet the CPR/Heimlich/AED requirement for renewals of all their licenses, too.

Register with Indiana Department of Education's Licensing Verification and Information System (LVIS) https://license.doe.in.gov/ and complete your online licensing application. You are requesting an "Instructional" license.

Email Izzy Lindner (ilindner@smwc.edu) and your academic advisor once you have completed your teaching license application online. (By sending an email to both Ms. Lindner and your advisor, your advisor can verify that you have met all program requirements and Ms. Lindner can continue with the licensure process.)

* If you are from Illinois, mail a State of Illinois Program Verification Form to Izzy Lindner.

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